



Tips for Filing Form E, Form H, and Form K to Georgia Using NIC Insurance Filings

Forms E, H, and K filed to Georgia now require information that is determined during the motor carrier's registration process for operating authority, like a state ID number, to be included on the form. Make sure the insured motor carrier has completed this registration before you file the proof of insurance on behalf of your policyholder.

Motor Carrier Operating Status and Authority Types

Forms E, H, and K have been updated with new questions to enter state-specific information you should collect from the insured motor carrier. Each motor carrier registered to operate in Georgia should have the following information as part of their registration:

- **Operating Status**: Interstate or Intrastate
- **Type of Authority/Service**: Georgia Intrastate Motor Carrier (GIMC), Household Goods, and/or Passenger Carrier
 - If Household Goods and/or Passenger Carrier is selected, additional data is required:
 - Household Goods Types: Truck-Only
 - Passenger Carrier Types: Stretch Limo, Limo Bus, Passenger Carrier, Motor Coach, Party Bus, Tours Bus, Adult Day Care, Child Day Care, Non-Emergency Medical, Shuttle Bus, Trolley Bus, Mega Bus, Hotel Shuttle


The following pages will walk through the different steps and options for each form.

Reach out for help!

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After you select a Form Type (Form E, Form H, or Form K), the second page of the filing form will display questions to enter the following information about the insured motor carrier.

1. Select the **Operating Status Type**: *Interstate* or *Intrastate*
 - Hover over the  icon to display information on each option.
2. Check one or more **Type of Authority/Service**. Choices are based on the form type (E, H, or K) and *Operating Status Type* selected:
 - GIMC will appear as a choice for Form E and Form K filings for motor carriers with *Intrastate* operating status. GIMC does not require Form H.
 - Household Goods will appear as a choice for Forms E, H, and K. Form H is only required for motor carriers with *Household Goods* authority.
 - Passenger Carrier will appear as a choice for Forms E and K.

Form E:

Form Type Form E	Form Type Form E
Certificate of Insurance	Certificate of Insurance
Policy Number: GA123678	Policy Number: GA123678
Underlying Limit: [] Amount will be multiplied by 1000.	Underlying Limit: [] Amount will be multiplied by 1000.
Liability Limit *: [] Amount will be multiplied by 1000.	Liability Limit *: [] Amount will be multiplied by 1000.
Effective Date *: [] MM/DD/YYYY	Effective Date *: [] MM/DD/YYYY
USDOT #: []	USDOT #: []
FMCSA #: []	FMCSA #: []
Operating Status Type *: <input checked="" type="radio"/> Interstate ⓘ <input type="radio"/> Intrastate ⓘ	Operating Status Type *: <input type="radio"/> Interstate ⓘ <input checked="" type="radio"/> Intrastate ⓘ
Type Of Authority/Service *: <input type="checkbox"/> Household Goods ⓘ <input type="checkbox"/> Passenger Carrier ⓘ	Type Of Authority/Service *: <input checked="" type="checkbox"/> Intrastate (GIMC) ⓘ <input type="checkbox"/> Household Goods ⓘ <input type="checkbox"/> Passenger Carrier ⓘ

Form H:

Form Type Form H
Certificate of Insurance
Policy Number: GA123678
Effective Date *: [] MM/DD/YYYY
USDOT #: []
FMCSA #: []
Operating Status Type *: <input checked="" type="radio"/> Interstate ⓘ <input type="radio"/> Intrastate ⓘ
Type Of Authority/Service *: <input checked="" type="checkbox"/> Household Goods ⓘ

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Form K:

Form Type Form K

Certificate of Insurance

Policy Number: GA123678

Cancellation Type *
 Cargo
 BI and PD

Effective/Cancellation Date *
 MM/DD/YYYY

USDOT #

FMCSA #

Operating Status Type *
 Interstate
 Intrastate

Type Of Authority/Service *
 Household Goods
 Passenger Carrier

Form Type Form K

Certificate of Insurance

Policy Number: GA123678

Cancellation Type *
 Cargo
 BI and PD

Effective/Cancellation Date *
 MM/DD/YYYY

USDOT #

FMCSA #

Operating Status Type *
 Interstate
 Intrastate

Type Of Authority/Service *
 Intrastate (GIMC)
 Household Goods
 Passenger Carrier

3. If Household Goods and/or Passenger Carrier, select the **Household Goods Type and/or **Passenger Carrier Type** (you may select up to 3 *Passenger Carrier Type* options):**

Form E:

Operating Status Type *
 Interstate
 Intrastate

Type Of Authority/Service *
 Household Goods
 Passenger Carrier

Household Goods Type *
 Truck-Only Household Goods

Passenger Carrier Type(LIMIT OF 3) *
 Stretch Limo
 Limo Bus(does not exceed 16 passengers)
 Passenger Carrier
 Motor Coach
 Party Bus
 Tours Bus
 Adult Day Care Passenger Carrier
 Child Day Care Passenger Carrier
 Non-Emergency medical(only 11 or more passengers)
 Shuttle Bus
 Trolley Bus
 Mega Bus
 Hotel Shuttle

Operating Status Type *
 Interstate
 Intrastate

Type Of Authority/Service *
 Household Goods
 Passenger Carrier

Household Goods Type *
 Truck-Only Household Goods

Passenger Carrier Type(LIMIT OF 3) *
 Stretch Limo
 Limo Bus(does not exceed 16 passengers)
 Passenger Carrier
 Motor Coach
 Party Bus
 Tours Bus
 Adult Day Care Passenger Carrier
 Child Day Care Passenger Carrier
 Non-Emergency medical(only 11 or more passengers)
 Shuttle Bus
 Trolley Bus
 Mega Bus
 Hotel Shuttle

Form H:

Operating Status Type *
 Interstate
 Intrastate

Type Of Authority/Service *
 Household Goods

Household Goods Type *
 Truck-Only Household Goods

Form K:

Household Goods Type *
 Truck-Only Household Goods

Passenger Carrier Type(LIMIT OF 3) *
 Stretch Limo
 Limo Bus(does not exceed 16 passengers)
 Passenger Carrier
 Motor Coach
 Party Bus
 Tours Bus
 Adult Day Care Passenger Carrier
 Child Day Care Passenger Carrier
 Non-Emergency medical(only 11 or more passengers)
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4. Complete the *Motor Carrier Information - Electronic Filing States* section. In this section you will need to enter the motor carrier’s Georgia-specific **state ID number(s)** based on the authority types applicable to the motor carrier.

A motor carrier may have up to three state ID numbers, depending on the types of authority they hold. You will be prompted to provide the required numbers for each motor carrier:

Motor Carrier Information - Electronic Filing States

Georgia

Insurer #

MCA ID (GIMC) * ⓘ

Household Goods ID * ⓘ

Passenger Carrier ID * ⓘ

* These numbers are assigned during the registration process for operating in Georgia.

NIC Insurance Filings will collect all required numbers and attempt to ensure the state ID numbers meet all formatting requirements before you can submit successfully. Please refer to the table below for guidance:

Number Type	Formatting Requirements
GIMC (look up online)	<ul style="list-style-type: none"> Begins with the letter A Only "A" and numeric characters are accepted 7 characters maximum, including leading zeros (e.g., A000123)
Household Goods	<ul style="list-style-type: none"> Only numeric characters are accepted Numbers should be in 9000s-10000s range 7 characters maximum
Passenger Carrier	<ul style="list-style-type: none"> Only numeric characters are accepted Numbers should be in 9000s-10000s range 7 characters maximum

5. Confirm the Name of Motor Carrier and Address of Motor Carrier exactly matches information on the MCS-150 form – no exceptions. This information is available in the motor carrier’s FMCSA [SAFER Company Snapshot](#).

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